

मुख्य महाप्रबंधक (भवन एवं कार्य),
बीएसएनएल कॉर्पोरेट कार्यालय,
टेलीग्राफ कार्यालय भवन,
कश्मीरी गेट, दिल्ली- 06
011-23865254, 011-23865284,



BSNL
Connecting Bharat
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(By BSNL Intranet Only)

Most Urgent

Date: 14 /08/2026

To,

The CGM,
All BSNL Circles.

Subject: Reporting of all Encroachment Cases on BSNL Land and Submission of Certificate regarding completeness of information.

BSNL possesses a substantial land bank, and the monetization of these assets is being undertaken in a phased manner. It is, therefore, imperative to protect and safeguard these valuable assets against encroachment and unauthorized occupation. A review of the data available in the Real Estate Management (REM) Portal has revealed that the information relating to encroachments and unauthorized occupation has not been comprehensively and accurately updated by all Circles.

In view of the above, all Telecom Circles are requested to undertake a comprehensive review of all BSNL land assets under their jurisdiction and identify all existing cases of encroachment and unauthorized occupation. The details of such cases shall be verified from the relevant land records and furnished to this office in the format prescribed at Annexure-I.

Further, each Circle shall submit the Certificate of Completeness in the format prescribed at Annexure-II, duly signed by the General Manager (Land & Buildings), certifying that all cases of encroachment and unauthorized occupation pertaining to BSNL land within the Circle have been identified and reported and that, to the best of his/her knowledge and based on the available records, no such case has been omitted from the report.

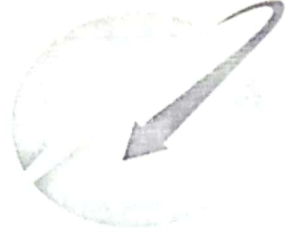
Simultaneously, all data relating to encroachments and unauthorized occupation shall also be updated in the REM Portal, ensuring that the information available in the Portal is complete, accurate, and consistent with the report submitted to this office.

It is further clarified that dispute cases involving cancellation of allotment, re-allotment, or occupation arising out of actions taken by the original allotting authority shall be dealt with separately and shall not be classified as encroachment cases for the purpose of this exercise.

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रजि. एवं कॉर्पोरेट कार्यालय : भारत संचार भवन, एच.सी. माधुर लेन, जनपथ, नई दिल्ली-110001
कॉर्पोरेट पहचान संख्या (CIN): U74899DL2000G01107739, वेबसाइट: www.bsnl.co.

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The report, along with the duly signed certificate, should reach this office within 15 days from the date of issue of this letter.

This issues with the approval of the Director (Finance).

Encl: Annexure I & II.

S. K. Agrawal
14/08/26

(S. K. Agrawal)
Sr. GM (Land. Mgmt.)
BSNL CO, Delhi-06

Annexure-I

Circle Name	BE ID	Land ID	Name of Asset (As per REM)	City	District	Total Area of Land	Enchroached area of Land	Encroached by Govt. / Private	Court Case (Yes/NO)	If yes, name of court , last date of hearing, next date of hearing & Action on last hearing	Detail of Action taken with date	Present status

Annexure-II: Certificate

Telecom Circle _____

Certified that a comprehensive verification of all BSNL land assets under this Circle has been carried out and all encroachment & unauthorized occupation cases have been identified and included in the enclosed report to the best of my knowledge and based on available records, no encroachment case has been omitted.

Place:

Date:

(Signature by the authorized
official not below the rank of GM.)